

Foodstuffs North Island STOCK Vendor Account Form

Please forward this form including the completed Vendors Contacts section to Supplier Help at supplierhelp@foodstuffs.co.nz

Registered Vendor Details

Trading name		NZBN / GLN no.	
Legal name		Company no.	
Business Physical address	Street number and name		
	Suburb Number		
	Town / City	Postal Code	
	Country		
Postal address <i>(if different to above)</i>	PO Box		
	Suburb		
	Town / City	Postal Code	
	Country		
Contact details	Phone number	Fax number	
	Email address		
GST number		Invoicing Currency	Copies of invoice and bank deposit slip must be attached

Business Activity Information

Nature of Supply (✓)	Stock (Goods for resale including Food Packaging)	Non-Stock (Goods or services for consumption)	
Product(s) Category (✓)	Grocery	Fresh Produce	Chilled
			Frozen
			Liquor
Name of Stores	(Please provide names of stores you supply to, if applicable)		

Local (New Zealand) Vendor Bank Account Details

Bank Account number <i>(Deposit slip must be supplied as verification of details)</i>	Bank & Branch	Account Number	Suffix
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International Vendor Bank Account Details

Overseas bank supporting document / deposit slip must be supplied

Payment Terms	✓	Payment Frequency	Disc %	Description	Term
Charge Through <i>(supply to >5 stores)</i>		Monthly	2.50	• Invoices paid on the last working day of the following month:	9025
		Weekly	3.75	• Invoices paid 22 to 28 days following invoice date. • Payments will be processed on the first working day of the week.	0509
Store Specific <i>(supply to ≤ 5 stores)</i>		Monthly	0.00	• Invoices paid on the last working day of the following month.	9000
		Weekly	0.00	• Invoices paid 22 to 28 days following invoice date <i>(applicable for contractors and professional services only)</i> • Payments will be processed on the first working day of the week.	0508

MDA (Minor Damage Allowance) % Rates [✓]

0.20% Grocery /Liquor	0.55% Chilled (excl. Produce/Butchery)	0.25% Frozen Foods
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***If you intend to supply across multiple categories then please leave this section blank and contact your category manager to discuss your rate**

Vendor Contact Details			
Managing Director <small>(F02)</small>		Phone	
Email Address			
Accounts Payable <small>(F04)</small> <small>(Customer Account Loads)</small>		Phone	
Email Address			
Accounts Receivable <small>(F05)</small> <small>(Remittance Advice, CNR Summary)</small>		Phone	
Email Address			
Pricing Claim <small>(F06)</small> <small>(Credit Note Requests)</small>		Phone	
Email Address			
Procurement <small>(F07)</small> <small>(Purchase Orders)</small>		Phone	
Email Address			
Accounts Manager <small>(F09)</small> <small>(Purchase Orders)</small>		Phone	
Email Address			
Delivery Discrepancies <small>(F10)</small>		Phone	
Email Address			
Master Data <small>(F11)</small> <small>(Member Store updates)</small>		Phone	
Email Address			
Chief Financial Officer <small>(F12)</small>		Phone	
Email Address			
Promotions <small>(F14)</small>		Phone	
Email Address			
Condition Contracts <small>(F18)</small> <small>(Case Allowances)</small>		Phone	
Email Address			
Quantity Claim <small>(F23)</small> <small>(Credit Note Requests)</small>		Phone	
Email Address			

All purchases or orders by Foodstuffs North Island Limited or one of our affiliate companies (Foodstuffs) are subject to Foodstuffs' standard terms and conditions for the supply of goods and services, unless otherwise agreed in writing with Foodstuffs. These standard terms and conditions are available from Foodstuffs on request.

Vendors Authorised Signature			
Representative's Name		Position	
Email Address		Signature	
Phone (Office)		Mobile	

